

NSLP CRE ADMINISTRATIVE REVIEW SITE DAILY MEAL COUNT EDIT WORK SHEET – SCHOOLS WITH TRACKS

For each day, compare the Free, Reduced-price and Total **actual meal counts**, (E), (H), and (K), with **attendance-adjusted eligible** (D), (G), and (J) **for tracks in session**. When Free, Reduced-price or Total meal counts exceed the attendance-adjusted eligible figures, include a justification in the “Comments” section for number of meals claimed.

District/Agency Name (insert name before duplicating form):											
Site:								Claim Month/Year (mm/yy):			
(A) DATE	(B) TRACKS IN SESSION	FREE			REDUCED-PRICE			TOTAL			COMMENTS
		(C) ELIGIBLE	(D) ELIG x AF*	(E) MEAL COUNT	(F) ELIGIBLE	(G) ELIG x AF*	(H) MEAL COUNT	(I) ELIGIBLE	(J) ELIG x AF*	(K) MEAL COUNT	
*Use the National attendance factor (AF) of 93.5% for the 2002-03 school year. As an effective management tool, the actual site or agency-wide AF could also be used.											
EVALUATOR'S SIGNATURE:								DATE:			